

# Hadnall Parish Council

---

## Minutes of the meeting held on Zoom on 13<sup>th</sup> July 2020 at 7.30pm

**20/049 PRESENT** – Councillors Jim Slater (chair), Barry Bell, Andy Brisbourne, Barrie Davies, John Harrison, Arthur Amos, Neil Duxbury. Nigel Clifford arrived at 7.35pm.

Clerk: Alison Utting.

**APOLOGIES FOR ABSENCE** – None.

**20/050 PUBLIC PARTICIPATION SESSION** – No members of public present.

**20/051 DECLARATIONS OF INTEREST** – None.

**20/052 MINUTES** – The Council approved the minutes as a correct record. It was agreed that the Chairman should sign the document at a future date.

### **20/053 PROGRESS REPORT**

- a) **Moat footpath** – The application is progressing.
- b) **Attenuation pool** – Sansaw Estate have said it will be done within 4 weeks.
- c) **Footpath siding out** – Has been completed.
- d) **Trees at Wedgefields** – Clerk to find out what happened to Jennings' assets when they folded. Also to do land search (SC).
- e) **Ditch at Wedgefields** - ND to contact Diocese.
- f) **Bank accounts** – NatWest have amended address but not name of Clerk. Bank statements missing for April & May (Reserve Account).
- g) **Streetlight No. 29** – Still awaiting connection. ND to chase.
- h) **Highway signs** – ND has completed full survey. Major problems to be reported to SC by Clerk.

**20/054 OTHER REPORTS** – None.

## 20/055 FINANCE

- a) It was resolved that the following payments be approved and that two signatories are authorised to sign the cheques at a future date:

702.15	Clerk's salary, WFH allowance, mileage (June)
360.15	Clerk's salary, WFH allowance, mileage (July)
14.39	Zoom account for online meetings (27/06/20-26/07/20)
532.38	Insurance
310.22	SALC affiliation fee 2020-21
70.00	Internal audit

The following receipts were noted:

12459.00	2020/21 precept, received 24/04/20
7268.88	Neighbourhood Fund 2019, received 24/04/20

- b) The accounts to 13/07/20 were approved. The bank reconciliation was incomplete.
- c) To note that forms have been completed for NatWest to register the new Clerk as administrator of the bank accounts. D. Davies has been removed as signatory.
- d) It was agreed to appoint NC as internal checker for the mid-year review.
- e) It was agreed retrospectively to appoint Lorna Pardoe as Internal Auditor for 2019/20.
- f) Annual Governance and Accountability Return 2019/20.
- (i) Council received and noted the Internal Auditor's report.
  - (ii) External audit exemption certification – not applicable.
  - (iii) Council completed and approved the Annual Governance Statement (Section 1) and agreed that it should be signed by the Chairman and Clerk at a later date.
  - (iv) Council approved the Accounting Statements (Section 2) and agreed that it be signed by the Chairman at a later date.
  - (v) Electors' Rights – It was confirmed that the period for exercise of public rights shall be 03/08/20 – 15/09/20.
- g) The asset register has not been updated. To be on the agenda of the next meeting.

## 20/056 PLAY AREA

- a) The RoSPA inspection has been completed but the Council is still awaiting the certificate and formal handover (when fencing will be removed). JS to chase.
- b) Council considered the Risk Assessment (separate document), insurer's response and current Government advice. It was decided to complete a second risk assessment (JH) and to stay abreast of government guidance while waiting for handover from Playdale. It was resolved to devolve the authority to open/close the play area to the Clerk.

## **20/057 PLANNING**

- a) Council noted the draft minutes of the Planning Committee meeting held on 30<sup>th</sup> June 2020.
- b) Planning application: *20/02498/FUL Battlefield House , Shrewsbury Road, SY4 4AE. Proposal: Formation of vehicular access with associated works.*  
Council agreed that they neither support nor oppose the application. The following comments to be submitted to Shropshire Council's Planning Register:
  - That the Highways Agency need to give their support to the application as it represents a significant change to the access stipulated in the planning application of 2014.
  - That likewise the loss of hedgerow, preserved in the original application, needs to be considered.

**20/058 SPEEDING** – Apologies were sent by the resident who is setting up the Speedwatch initiative, who was unable to attend this meeting. Council reviewed the speed sign data which seems encouraging but needs to be reviewed after another few months as lockdown may have affected the statistics. It was noted that police monitoring of 30mph and 40mph areas is continuing. NC and JS may move the northerly sign to be more effective.

## **20/059 BOWLING CLUB**

- a) Council received and noted the Bowling Club's annual accounts.
- b) Council considered the application for a discount on the annual rent, but it was decided that other projects must take priority. It was resolved to turn down this request.

**20/060 CAR PARK PURCHASE** – Proposed PWLB loan application for £50K requires evidence of public consultation. There will be a public meeting on 27<sup>th</sup> July followed by a 6-week consultation period (online survey and postal option) to gauge the opinion of residents. Responses to be analysed in time for next Council meeting. Clerk to update vendor with this information. It was agreed that the sale price of the land be confirmed by further formal evaluations before proceeding with purchase.

## **20/061 CORRESPONDENCE**

- a) SALC – New Model Code of Conduct has been published. Councillors and Clerk to read and then complete online survey.
- b) Email from member of public who had a vehicle collision by the zebra crossing.

- c) Verbal request from resident to cut hedge by church. (This has been done).
- d) Telephone request from resident – could we repair or replace the tree plaque in Willow Court? ND to see if it can be cleaned up.
- e) Hadnall and Astley Magazine – deadline 20<sup>th</sup> July for August issue. Asking people to write about their experiences of lockdown. Clerk to submit Council report.

**20/062 PARISH MATTERS**

- a) ND has been contacted by Hatchers, who will send the Bowling Club Lease documents to him. Documents to then be stored by Clerk.
- b) JH proposed that an amended budget be presented at the next meeting, to take into account the proposed loan repayments.
- c) JH requested that funding for the defibrillator be put onto the next agenda.

**20/063 CLERK'S HOLIDAY** – The Clerk will be away from 17<sup>th</sup> – 26<sup>th</sup> July incl.

**20/064 FUTURE MEETINGS** – 14/09/20, 12/10/20, 09/11/20, 11/01/21. Meetings to continue online until further notice.

The meeting closed at 9pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Alison Utting – Hadnall Parish Council  
1 Cherry Drive, Ellesmere SY12 9PF  
hadnallparish@gmail.com 01691 622093