

Hadnall Parish Council

Minutes of the meeting held on Zoom on 9th November 2020 at 7.30pm

20/092 PRESENT – Councillors: Jim Slater (chair), Nigel Clifford, Barry Bell, Barrie Davies, John Harrison, Arthur Amos, Andy Brisbourne. Neil Duxbury joined the meeting at 7.40pm.

Clerk: Alison Utting. **Also:** Cllr Simon Jones (left at 8.30pm), 2 members of the public.

APOLOGIES FOR ABSENCE – None.

20/093 PUBLIC PARTICIPATION SESSION – No matters raised.

20/094 DECLARATIONS OF INTEREST – None.

20/095 MINUTES – The Council agreed that the Chairman should sign the minutes of the 12th October 2020 as a true and correct record of the meeting.

20/096 CORONAVIRUS UPDATE

Under the new guidance enacted 5th November 2020, playgrounds are allowed to remain open. The current risk assessment still applies. Signage is still in place reminding users about social distancing, hand-cleaning, etc. A reminder has been published on the HPC website and via Facebook regarding not meeting more than one other person (pre-schoolers not included in this count).

20/097 PROGRESS REPORT

- a) **Car park purchase –** The RICS valuation came in at £120,000. SC are still willing to provide £100K, so the loan would be for £20,000. The formal offer at the lower price has been submitted to the vendor who has turned it down. The vendor being present at this meeting, a discussion took place of various ways forward. **ACTION:** The vendor is going to seek a second valuation (possibly via District Valuer Services) and report back.

- b) **Moat footpath** – **ACTION:** Clerk/JH to contact local planning consultant for assistance with the application.
- c) **Attenuation pool/flow control chamber** – **ACTION:** SJ still chasing response from SC.
- d) **Trees and ditch at Wedgefields** – Diocese has taken responsibility for getting the ditch sorted. **ACTION:** Clerk still to ascertain land ownership of the grassed/tree area.
- e) **Streetlight No. 29 (Astley Lane)** – Scottish Power had scheduled reconnection w/c 16/11/20. (May be subject to further delay due to latest coronavirus restrictions).
- f) **Speed enforcement data** – Further enforcement activity has been carried out. **ACTION:** Clerk to ask again about enforcement in the 40mph area S of Hadnall. Once this has been done, all data will be compiled.
- g) **Pool Road walkway** – Following concerns of resident, the safety of the egress from the walkway is being looked at. **ACTION:** Once lockdown lifts, JS & ND are to meet with SC officers on site to explore solutions. BB asked who owns the fence?
- h) **Bins** – No response from SC as yet.

20/098 OTHER REPORTS

- a) **Shropshire Council** - SJ reported that SC is in heavy lockdown once more. Plans are progressing to dispose of the Shirehall (London Road) and relocate SC to new offices in Riverside. Regarding safety improvements to the zebra crossing in Hadnall: SJ conducted an in-depth site visit with Jason Hughes of SC. Key outcomes – Road surface needs replacing; Best recommendation for increasing pedestrian safety would be to create a central refuge at the crossing. **ACTION:** SJ to meet with Andy Wilde to discuss funding.
- b) **RAF Shawbury** – SJ passed on some info: The base wishes to thank all local residents for their ongoing support and understanding of the needs of the training regime (night flying, etc.) The recent motorbike event raised £5K for charity. The glider activity (weekends) will commence after lockdown. AB reported from the Noise Liaison Group meeting: The towing planes for the gliders will be very low-noise. Generally, there have been more complaints than usual about helicopter noise, probably due to many more people working from home.

20/099 PLANNING

- a) There were no planning decisions published.
- b) There were no planning applications received before this meeting.

20/100 FINANCE

- a) It was resolved that the following payments be approved and that two signatories are authorised to sign the cheques. (Prop: BD, Sec: BB)

309.55	Clerk's salary, WFH allowance, mileage (Oct)
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14.39	Zoom account 27/10/20 – 26/11/20
360.00	External audit fee
480.00	Halls valuation fee (car park)
104.08	Electricity for street lighting
2300.00	Grass and hedge cutting 2020
500.00	Deposit to be paid into new bank account

- b) Council approved the accounts to 31/10/20. The bank reconciliation is pending as Clerk is awaiting bank statement in the post.
- c) The new account at Unity has been opened. **ACTION:** Various supporting documents and signatures need to be submitted. Then a switchover date will be arranged and the NatWest accounts closed.
- d) A quote for payroll administration had been received from SC: £350 p.a. plus set-up fee. It was decided not to take this up. **ACTION:** NC to contact an alternative company for quote.
- e) The Pensions re-declaration has been completed (30/10/20).
- f) [Item added to agenda] The external audit (AGAR) is now complete. The following comments were attached:

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR:

- Information received from the smaller authority indicates that assets purchased during the year have not been included in Section 2, Box 9. The current year figure should be £63,639.
- The amount stated in Section 2 Box 8 for the prior year should read £61,214, this is due to a transposition error. Please note, this error was not identified in our report for the 2018/19 AGAR.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has confirmed that it has not complied with the governance assertion in Section 1, Box 5, but it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified.

20/101 EMPLOYMENT MATTERS

- a) It was agreed that a Staffing Committee is unnecessary.
- b) It was agreed that JS & NC will carry out the Clerk's appraisal (via Zoom) before the next meeting.

20/102 CORRESPONDENCE

- a) SALC - Annual General Meeting will be held on Friday, 20 November, 2020 via zoom at 6pm. **ACTION:** BB & Clerk to attend.
- b) Her Majesty's Lord-Lieutenant of Shropshire, Mrs Anna Turner JP will be hosting a special Garden Party in June 2021 to celebrate the extraordinary contributions made by individuals within their local communities throughout the Pandemic. Town and Parish Councils are invited to nominate their Covid-19 heroes who will then be invited to attend this special event. Closing date for nominations: 31st March 2021. **ACTION:** Clerk to submit nominations on behalf of HPC.
- c) Shropshire Bus Project Summary Report has been received by post. Electronic version sent to Cllrs.
- d) Defibrillator update – The police have made the decision that prosecution (re: theft and damage) is not in the public interest in this case. **ACTION:** Heart of Hadnall (rep: JH) to proceed with getting the AED replaced.

20/103 PARISH MATTERS

- a) The pub has a new landlord. NC raised the point that it is a vital community asset and that HPC should take an active interest in keeping it running.
- b) BB reported overgrowth on the moat footpaths. This has been sprayed and will die back.
- c) JS reported that the hedge along Hawkstone Close needs cutting back. **ACTION:** Clerk to report to SC.
- d) AA asked whether a site had been found for the commemoration trees. **ACTION:** ND to contact Sansaw Estate.
- e) ND reported that the Village Hall has been temporarily closed following a positive case of COVID-19 among the users. It will reopen following a deep clean after lockdown.

The meeting closed at 8.45pm.

Signed: _____ Date: _____

FUTURE MEETINGS – January 11th, February 8th, March 8th, April 12th. Meetings to continue online until further notice.

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