

Hadnall Parish Council

Minutes of the Parish Council meeting held on Monday 8th February 2021 at 7.30pm.

The meeting was conducted on Zoom.

21/013 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE

Present: Cllrs Jim Slater (Chair), Arthur Amos, Andy Brisbourne, Barry Bell, Nigel Clifford, Barrie Davies, Neil Duxbury, John Harrison.

Apologies: None.

Clerk: Alison Utting

Also: SC Cllr Simon Jones. 2 members of the public.

21/014 PUBLIC PARTICIPATION SESSION

No matters were raised by those present. A query had been submitted via Cllr Clifford regarding ditch maintenance on diocese land. **ACTION:** ND to follow up with diocese.

21/015 DECLARATIONS OF INTEREST

None.

21/016 MINUTES

It was agreed that the Chairman should sign the minutes of 11th January 2021 as a true and correct record of the meeting.

21/017 PROGRESS REPORT

- a) **Moat footpath** – A quote has been received from the planning consultant: £840 consultancy fees, plus any payments for additional surveys. (£500 ecological survey needed, possibly others) . Council **agreed** to proceed. **ACTION:** JH/Clerk to progress. Also to discover whether these fees may be claimed back as part of the CIL grant.

- b) **Speed enforcement data** – Council has considered data from the vehicle-activated signs as well as from West Mercia Police enforcement activity. Council **agreed** to share the information with residents via the website, magazine, and social media. **ACTION:** Clerk to publish information.
- c) **Environmental Maintenance Grants 2021-22** – AA had researched this as a possibility, but found not viable for the following reasons: Lack of available SC land in the parish, need for match-funding, grants too small to make process worthwhile.
- d) **Pedestrian crossing and related road repairs** – No start date yet, SJ doing his best to move us up the priority list. Some temporary emergency pothole repairs have been carried out.
- e) **Infil House sale** – Insufficient time available to put together a proposal on this.
- f) **Saracen’s car park** – Nothing to report. Saracens building has been sold STC.
- g) **Parish Online** – Clerk and BD had attended Zoom training/information session. Benefits were discussed. **ACTION:** Clerk to research alternative options and report to next meeting.
- h) **Speed camera fault** – Technician due to inspect on 09/02/21.
- i) **Hardwicke Bridge flooding and pothole** – SC reports that work has been completed.
- j) **Village grounds maintenance contract** – Quote for 2021 = £2600. Council **agreed** to this amount. Quote for Hawkstone Close hedge = £220 p.a. Questions raised: Is this for both sides? (Inside only needed). Should this be SC responsibility? Council **agreed** to pay up to £220 if necessary. **ACTION:** Clerk to contact contractor to agree annual fee. Also to chase SC for hedge maintenance first, failing that to check that contractor’s quote should not be lower before confirming.
- k) **Missing gate between shop and Moat** – BB had raised this at last meeting as an uncompleted aspect of the moat area redevelopment. Council **agreed** that the gate is not really necessary at this time.
- l) **Tesco Bags of Help** – The Community Champion has contacted us to ask for a visit (once lockdown is lifted) to see how the funds are helping with play equipment provision.
- m) **Removed section of hedge by Blacksmiths View** – Sansaw has informed us that the section was removed by Galliers and any reinstatement would be Galliers’ responsibility. **ACTION:** Clerk to inform resident.

21/018 OTHER REPORTS

SC Cllr Simon Jones reported a few minor matters. Staff only allowed to go to Shirehall for an emergency, so most departments running basic functions only. **RAF Shawbury** has informed us that the postponed 4-week period of night flying activity will commence today (8th February).

Hadnall older children’s facilities working group has met online and formed a project plan. They aim to be presenting options and recommendations to HPC in the autumn. HPC to be kept updated, particular with regard to potential sites.

21/019 PLANNING

- a) No planning decisions were published in advance of this meeting.
- b) No planning applications were received in advance of this meeting.

21/020 FINANCE

- a) **Update on change of bank** – The switch is now complete and all HPC funds are in the new Unity account. The NatWest account has been closed. The online payment process has been successfully trialled by all signatories (NC, BB, JH, ND).

- b) **Payments and receipts**

Council agreed to make the following payments:

297.40	Clerk’s salary & WFH allowance (January)
70.44	HMRC Employer payments for 2020
14.39	Zoom account for online meetings (05/01/21-04/02/21)
104.08	Electricity for streetlighting (4th quarter 2020)

The following receipts were noted:

42635.08	Final transfer from NatWest into Unity account
1000.00	Tesco Bags For Life grant (play equipment)

- c) Council received and approved the **accounts** and **bank reconciliation** to date.
- d) Council failed to decide whether to set up a Direct Debit for payment of the streetlighting electricity bills. **ACTION:** To be put on agenda for next meeting.
- e) Council **agreed** to set up a Standing Order for payment of the Clerk’s basic salary and Working From Home allowance. Monthly payments to be made in arrears on the 1st day of the month. **ACTION:** Clerk to set up Standing Order and signatories to authorise. Clerk’s contract to be updated following appraisal. Salary payment by Standing Order to be reviewed in February 2022.

21/021 COVID UPDATE

The government has announced that local elections (which will include Parish Council elections) are to go ahead on 6th May 2021. We are still waiting for news on whether legal permission for Parish Councils to meet online will extend beyond April. **ACTION:** Council will discuss elections and annual Council and community meetings at the March meeting.

Cllr Duxbury left the meeting at this point.

21/022 BINS

Following the request from a resident for larger bin/s by the school, SC have confirmed that they would continue to empty larger bins with no extra charge as long as HPC purchased their recommended design (£300 including installation). Council **agreed** not to proceed with the purchase at this time, as councillors have not observed any problems with overflowing bins. **ACTION:** Situation to be monitored once lockdown has been lifted.

21/023 OUTDOOR SEATING

Following a suggestion from a resident that outdoor seating would be a welcome addition to the Moat area, Council **agreed** to continue communication with Sansaw Estate regarding this. **ACTION:** JS to contact Sansaw.

21/024 THE EASE

Councillors praised the recent work put in by volunteers on the planted beds. Council **agreed** to set up a small working group led by AA to manage the planting and maintenance. **ACTION:** AA to contact resident volunteer/s to set up group.

21/025 CENSUS 2021

Council received brief summary of how the census will be carried out and confirmed that all residents of the parish should be easily contactable by address.

21/026 CORRESPONDENCE

- a) Observation from resident about vehicles speeding 6pm-9pm. As speed monitoring data is about to be published, hopefully this concern will be allayed.
- b) Operation London Bridge – communication from SALC. Council **agreed** that no HPC action is necessary.
- c) Clerk – appointment to second parish council (Upton Magna), commencing 15/02/21.
- d) SC Highways Winter Maintenance email. Councillors are not aware that any grit bins need replenishing. Situation to be monitored and empty bins reported to Clerk.
- e) Lord-Lieutenant's Garden Party postponement from June 2021 to June 2022. Nominations linked to 2020 volunteering still need to be in by 31st March.

21/027 PARISH MATTERS

AA asked whether the polytunnels (Ladymas Lane) should have had planning permission? SJ was able to confirm that no permission is needed for polytunnels on farmland.

Before closing the meeting the Chairman made the following comments, supported by all councillors and the Clerk:

“We were very sad and shocked to hear of the sudden loss of Eric Pridding, who attended our last meeting. Judi and Eric have both been really active in village life, and Eric will be much missed in the community. ”

The meeting closed at 9.45pm.

Signed: _____ Date: _____

FUTURE MEETINGS – March 8th, April 12th.

Meetings to continue online until further notice.

Alison Utting – Hadnall Parish Council
1 Cherry Drive, Ellesmere SY12 9PF
hadnallparish@gmail.com 01691 622093