

# Hadnall Parish Council

---

## **Minutes of the Annual Parish Council meeting held on Monday 17th May 2021 at 7pm in Hadnall Village Hall.**

*Prior to the meeting, all Councillors signed a Declaration of Acceptance of Office.*

### **21/057 ELECTION OF CHAIRMAN**

Cllr John Harrison was elected Chairman by unanimous vote and signed the Chairman's Acceptance of Office.

### **21/058 ELECTION OF VICE CHAIRMAN**

Cllr Nigel Clifford was elected Vice Chairman by unanimous vote.

### **21/059 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE**

**Present:** Cllrs John Harrison (Chair), Andy Brisbourne, Barry Bell, Nigel Clifford, Neil Duxbury, Andrew Marston, Sarah Parker.

**Apologies:** None.

**Clerk:** Alison Utting

**Also:** Outgoing Chairman Jim Slater, six members of the public.

### **21/060 DECLARATIONS OF INTEREST – None.**

**21/061 COUNCILLOR VACANCY** – There being two applicants for the remaining seat on the Council, both were asked to submit letters of application via the Clerk. The Council will vote to co-opt at the June meeting.

**21/062 CHAIRMAN'S REPORT** – Retiring Chair Jim Slater delivered his report for 2019-20 and 2020-21 (separate document). Following this, Cllr John Harrison formally thanked him on

behalf of the Council and the village for all his work, both in delivering the achievements over the past two years, and also for his involvement in the Community Led Plan (2017) which has underpinned so much of the Council's work.

### **21/063 PUBLIC PARTICIPATION SESSION**

A question was raised regarding the availability of land for the proposed older children's play facility. JH responded on behalf of the working group: Part of their remit has been to talk to local landowners and consider all the available options. Obviously, this will have an impact on the type of play facility that can be chosen. At present, the working group is looking at three possible sites. They aim to have options and a recommendation to put to the Parish Council by the autumn.

### **21/064 MINUTES**

It was agreed that the Chairman should sign the minutes of 12th April 2021 as a true and correct record of the meeting.

### **21/065 PROGRESS REPORT**

- a) **Moat footpath** – JH reported that the planning application is at the consultation stage. This is a retrospective application for the works already completed as well as advance permission for the second stage. The Parish Council is now in communication with the preferred bidder (agreed before lockdown). It is hoped that work can commence by late summer, once the funding has been received from Shropshire Council.
- b) **Pedestrian crossing and related road repairs** – Cllr Jones reported by email: 'Things are moving at a pace now and I am hoping that the work may be underway within the next two months. I will share the design drawings with the Parish as soon as I receive them.'
- c) **Installation of additional vehicle-activated speed sign** – The sign has been delivered (to JS) and possible siting to the north of the village investigated. No ideal site, so it was suggested that the Council consider installing a post. In the meantime, the Clerk to obtain permission to fix the sign to the post of the first 40mph sign. If there is a delay in installation, BB has offered to store the sign.
- d) **Benches for Moat area** – Council considered various options and selected the Surrey recycled bench (brown) from Earth Anchors. Clerk to contact sponsors and order three benches.
- e) **Neighbourhood Plan Working Group cheque** – NC to investigate.
- f) **Damaged plaque (Jubilee oak tree)** – ND to report to next meeting.
- g) **Office 365** – Clerk has purchased software package. NC to help with training. Council emails and file sharing to be set up as soon as possible.
- h) **Overflowing bins** – No further problems.
- i) **Attenuation pool/flood control chamber (ownership)** – Cllr Jones still investigating.

## 21/066 OTHER REPORTS

**SC Cllr Simon Jones** sent his apologies. He reported re the crossing (see item 21/065b) and congratulated all of the newly-elected councillors for Hadnall.

**Planting at the Ease working group.** No further report at this time. The Chairman praised the group of volunteers who have been doing a fantastic job.

**Hadnall older children's facilities working group.** See item 21/063.

## 21/067 ELECTION OF COMMITTEES and REPRESENTATIVES

- a) The following councillors were elected to the **Planning Committee**: Barry Bell, Andy Brisbourne, Neil Duxbury, Andrew Marston, Sarah Parker.
- b) Cllr Barry Bell was elected to be the parish council's **SALC representative**.
- c) Cllr Nigel Clifford was elected as the parish council's **Village Hall representative**.
- d) Cllr Andy Brisbourne was elected to represent the council on the **RAF Shawbury Noise Liaison Group**.
- e) Cllr Neil Duxbury was elected to be **Highways Coordinator**.
- f) Cllr Sarah Parker was elected to be the parish council's **Internal checker**.
- g) There was no election to the **Ease gardening group** as retired councillor Arthur Amos is willing to continue to liaise with the parish council.

## 21/068 PLANNING

- a) No planning decisions were published in advance of this meeting.
- b) No planning applications were received in advance of this meeting (other than the Parish Council's own footpath application).

## 21/069 FINANCE

### a) Payments and receipts

Council agreed to make the following payments:

341.55	Clerk's salary, WFH allowance, travel and expenses
67.80	HMRC Employer payments
70.00	Internal audit fee
228.00	Website hosting
102.06	Electricity for street lights (31/12/20 – 31/03/21)

Payment to Shropshire Council of £145 for the planning fee (made on 23/04/21) was confirmed. Receipts of £12589.00 (precept) and £4003.95 (reclaimed VAT) were noted.

- b) Council received and approved the **accounts** and **bank reconciliation** to date (end of year).

## **21/070 AUDIT**

### **Annual Governance and Accountability Return (AGAR) 2020-21.**

- (i) Council received and noted the Internal Auditor's report.
- (ii) External audit exemption certification – not applicable.
- (iii) Council completed and approved the Annual Governance Statement (Section 1) and it was signed by the Chairman and Clerk.
- (iv) Council approved the Accounting Statements (Section 2) and it was signed by the Chairman.
- (v) Electors' Rights – It was confirmed that the period for exercise of public rights shall be 14/06/21 – 23/07/21.

## **21/071 INSURANCE**

Council considered three quotes and decided to take out a three-year fixed price policy with BHIB, which includes free Parish Online mapping subscription.

## **21/072 CORRESPONDENCE**

- a) **Hope House** – request for donations. Council decided that this should be down to individuals.
- b) **Resident** – Email request for the parish council to approach Sansaw Estate regarding ongoing problems with sand/manure on Church Lane. Council agreed that the Clerk should communicate this complaint to Sansaw.
- c) **West Mercia Police** – In response to some apparently alarming data shared on Facebook in April, PC Liam Heathcote assured us that crime figures for Hadnall remain low. Where figures are low, a very small increase in criminal activity can look like a huge percentage increase. Anyone wanting detailed information may view <https://www.police.uk/pu/your-area/west-mercias-police/wem/?tab=CrimeMap> at any time.
- d) **Shropshire Ramblers** – A request for alternative routes to be clearly indicated during the construction of the new footpaths. Clerk to pass this request to Shropshire Council planning/footpaths.

## **21/073 PARISH MATTERS**

- a) BB asked whether there is any news on implementation date of the new Local Plan. Clerk to ask Cllr Jones.

- b) JH remarked that the Council needs to do everything in its power to make sure that it is acting with completely transparency and accountability. As part of this, he suggests a page on the website with photos and details of Cllrs. This to be an agenda item in June.
- c) JH also suggested a progress report on the Community Led Plan, so that the Council can see what still remains to be done. NC to do this.
- d) JH raised the idea of a Community Meeting to be held in 2022, along the lines of suggestions he has gleaned from other parishes. This would celebrate the local community and also inform the Council and guide its actions.
- e) JH suggested that we make one more approach to the vendor of the Saracens car park and if this is unsuccessful, that we close the matter down at the June meeting.

#### **21/074 TRAINING FOR COUNCILLORS**

Code of Conduct training for new councillors will be held on Zoom on Monday 6<sup>th</sup> September 2021 5pm-7pm. Clerk to send feedback to SALC about the difficulty of this time slot.

#### **21/075 MEETING DATES 2021-22**

Council agreed to return to meeting bi-monthly from July. Dates for the year:

Mondays 14<sup>th</sup> June, 12<sup>th</sup> July, 13<sup>th</sup> September, 8<sup>th</sup> November, 10<sup>th</sup> January, 14<sup>th</sup> March.

The meeting closed at 8.45pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**NEXT MEETING** – Monday 14<sup>th</sup> June 2021, 7.30pm in the Village Hall.

Alison Utting – Hadnall Parish Council  
1 Cherry Drive, Ellesmere SY12 9PF  
hadnallparish@gmail.com 01691 622093